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Change history

April 2018
• Updated information on adding bar code templates.

August 2017
• Added information on supported paper sizes for locating bar codes automatically.

September 2016
• Removed information on license requirement.

January 2016
• Initial document release for multifunction products with a tablet-like touch-screen display.
Use the application to create and manage bar code templates to specify the location and type of bar code that users frequently scan. Other applications (such as Solution Composer) can access these templates to reduce the time it takes to scan and identify bar codes on a document.

This document provides instructions on how to use and troubleshoot the application.

**Supported bar code types**

- Code 11
- Code 32
- Code 39
- Code 93
- Code 128
- Codabar
- Data Matrix
- EAN-8
- EAN-8 plus 2
- EAN-8 plus 5
- EAN-13
- EAN-13 plus 2
- EAN-13 plus 5
- Interleaved 2 of 5
- ITF-14
- Patch Code
- PDF 417
- PLANET
- POSTNET
- QR Code
- RM4SCC
- RSS-14
- RSS Limited
- Telepen
- UPC-A
- UPC-A plus 2
- UPC-A plus 5
- UPC-E
- UPC-E plus 2
- UPC-E plus 5
Optimizing bar code detection

Tips on scanning bar codes

- When scanning one-dimensional bar codes, position them horizontally to match the linear scaling of the bars.
- If patterns of text and specks are detected erroneously as bar codes, then you can ignore those areas or rescan the page.
- If the bar code is skewed on the page, then position the page so that the bar code is aligned horizontally or vertically with the scanner.

Tips on designing bar codes

- Increase the bar code font size to a more readable size.
- Know the type, resolution, orientation, placement, and number of bar codes on a document.
- Establish a clear area around the bar code to prevent patterns of text and specks from appearing as bar codes.
- Make sure that there is enough contrast between the bar code and the color of the material that you are printing on.
- Make sure that asterisks appear before and after the bar code characters. Asterisks are used as start and stop characters for most linear bar codes.
Using the application

Adding a bar code template

1 Load the document into the automatic document feeder tray or on the scanner glass.
   
   Note: For more information, see the printer User’s Guide.

2 From the home screen, touch Bar Code Discovery > Add Template.

3 Do either of the following:

   Locate bar codes automatically
   Touch Automatically > Scan.

   Notes:
   • This option searches only for the following bar code types: Code 128, Code 39, EAN-13, EAN-8,  
     UPC-E, Data Matrix, and PDF 417.
   • This option recognizes bar code types on A3- and legal-size paper. If you are not using an A3- or  
     legal-size paper, or if the bar code cannot be recognized automatically, then locate bar codes  
     manually.

   Locate bar codes manually
   a Touch Manually.
   b Select the paper size and orientation.
   c Touch Scan.
   d From the scan preview, select one or more areas where the bar code appears.
   e Do either of the following:
      • If you know the bar code type, then touch Specific Bar Code Types, and then select the type from  
        the list.
      • If you do not know the bar code type, then touch All Bar Code Types.
   f Touch Next.

4 Customize the bar code template. You can type a bar code name, set a delimiter, or assign field names.

   Notes:
   • Pi is the only special character that you can use.
   • A delimiter is a character that separates pieces of information within bar codes, such as first and last  
     names.
   • To set a delimiter and assign field names, set Multiple Fields to On.

5 Touch Create Template, and then type a unique template name.

6 Touch OK.

Notes:
• The application uses the bar codes found on the first page only.
• To view the template information, touch the bar code template.
• To delete a template, touch 🗑️ beside it.
Troubleshooting

Cannot recognize bar codes

Try one or more of the following:

Make sure that the bar code type is supported

For more information, see “Supported bar code types” on page 4.

Make sure that the bar code is selected on the scan preview

If you select only a part of the bar code, then it may be classified as a different bar code type or may not be recognized.

Make sure that the bar code is aligned horizontally or vertically with the scanner

Locate bar codes manually

The application can automatically recognize bar code types on A3- and legal-size paper only. For more information, see “Adding a bar code template” on page 6.
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April 2018

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