LEXMARK

Google Cloud Print

Administrator's Guide

Contents

Overview

Use the application to connect your printers to the Web and share them through a cloud print service. You can send documents from any Web‑connected device to your printers in different locations at any time.

After registering the printers, you can print documents from any Web‑connected applications that support Google Cloud Print. There is no limit to the number of printers that can be connected to a single Google account.

Note: To obtain the application, contact your Lexmark representative.

Configuring the application

Acquiring a Google account

Before configuring the application, make sure you have a valid Google account, taking note of your user name and password. If you do not have access to a Google account, then go to the Google Web site and create one before configuring these settings.

Accessing the configuration page for the application

1 Open a Web browser, and then type the printer IP address.

> **Note:** View the IP address in the TCP/IP section of the Network/Ports menu.

2 Click **Settings** or **Configuration**.

3 Depending on your printer model, do one of the following:

- Click **Apps** > **Apps Management**.
- Click **Device Solutions** > **Solutions (eSF)**.
- Click **Embedded Solutions**.

4 Select the application from the list, and then click **Configure**.

Registering the printer

1 From the Embedded Web Server, access the configuration page for the application.

2 Click **Register Printer**.

3 Confirm that you want to complete printer registration in a new window.

4 Click **Finish printer registration**.

Notes:

- You can also share the registered printer to another Google account.
- To unregister the printer, access the configuration page for the application, or delete the printer from Google Cloud Print Web site using the owner account.

Using the application

Printing documents

1 From your Web-connected device, access an application that supports Google Cloud Print. For a list of supported applications, see the help information for Google.

2 Send a print job to your cloud printer.

Notes:

- You can view the print status and its details from the Google Cloud Print Web site.
- Secure PDF is not a supported file format.

Troubleshooting

Jobs do not print

Try one or more of the following:

MAKE SURE THAT THE PRINTER IS ONLINE

MAKE SURE THAT THE PRINTER HAS SUFFICIENT MEMORY

The application requires a minimum of 256MB memory. For more information, see the printer *User's Guide*.

MAKE SURE THAT THE PRINTER IS CONNECTED TO THE NETWORK

For more information, see the printer *User's Guide*.

MAKE SURE THAT THE PRINTER IS REGISTERED TO YOUR GOOGLE ACCOUNT

For more information, see "Registering the printer" on page 4.

RESTART THE APPLICATION

CONTACT YOUR SOLUTION PROVIDER

If you still cannot resolve the problem, then contact your solution provider.

Cannot complete printer registration

Try one or more of the following:

RESTART THE APPLICATION

MAKE SURE TO COMPLETE THE PRINTER REGISTRATION BEFORE PROCEEDING TO ANOTHER TASK

For more information, see "Registering the printer" on page 4.

Group members cannot delete the shared printer

REQUEST THE OWNER TO DELETE THE GROUP FROM THE LIST OF USERS TO WHOM THE PRINTER IS SHARED

Only the owner can delete a printer shared to a group.

Note: After deletion, all members of the group can no longer use the registered printer.

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