## **Overview of Printer Menus**



**Operator Panel** 



### Press <Menu> to:

- Enter the menus from the ready state
- Scroll through menus or values
- Increase or decrease a numerical value
- Display the Job Menu or the Supplies Menu while the printer is busy

### Press Select to:

- Select the item on the second line of the display
- Save the selection as a new default setting

### Press Return to:

• Back up to the previous menu level

### Press Stop to:

• Temporarily stop all print activity without losing data

### Press Go to:

- Exit printer menus and return to the ready state
- Clear messages

Capitalized menu items (for example, PAPER SIZE) have submenus.

Honor DSR

# Quick Reference Lexmark Optra Color 1200

## **Loading Paper**

- **1 Important!** Move the **rear guide** to the proper position for the paper size.
- **2** Load paper face down. Make sure the paper fits under the corner tabs.
- 3 Adjust width guides.



## B4, A3, Legal, and 11x17



## **Loading Transparencies**

Important! Use only Lexmark transparencies, P/N 12A0540 (letter) or P/N 12A0541 (A4).

### Tray 1



**Multipurpose Feeder** 



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**Clearing Paper Jams** 

- 1 Open the top cover all the way and remove the print units.
- **2** Gently remove jammed paper from inside the printer.





**3** Check for jammed paper in the paper tray and paper tray opening.





- **4** Press the large green tab on each print unit and reinstall the print units.
- **5** Close the top and rear covers and press **Go**.





E.C. 1C0105



P/N 11F0847