OnBase 连接器

版本 **1.0**

管理员指南

目录

修改历史

2020 年 3 月

- 添加有关验证 SSL 证书的信息。

2019 年 7 月

- 带有触摸显示屏的多功能产品的初始文档发布。

概述

使用应用程序将文档从打印机安全扫描到 OnBase 服务器。

本文档提供有关如何配置、使用和解决应用程序问题的信息。

部署准备查对表

确认：

☐　您有 OnBase 服务器。

☐　您有 OnBase 应用程序服务器 URL（服务器的 URL）。

_____

配置应用程序

访问"嵌入式 **Web** 服务器"

1 获取打印机 IP 地址。请执行下面的任一操作：
- 在打印机主屏幕上找到 IP 地址。
- 在"网络概述"部分或"网络/端口"菜单的 TCP/IP 部分中查看 IP 地址。

2 打开 Web 浏览器，然后键入打印机 IP 地址。

访问应用程序的配置页

1 从"嵌入式 Web 服务器"，根据您的打印机型号，执行下面的任一操作：
- 单击**应用**。
- 单击**设置 > 应用 > 应用程序管理**。

2 单击应用程序名称，然后单击**配置**。

配置应用程序设置

1 从"嵌入式 Web 服务器"，导览至应用程序的配置页。

2 配置设置。

   注意： 如需有关每一个设置的更多信息，请参阅鼠标悬停的帮助。

- **应用程序服务器 URL**—OnBase 应用程序服务器的 URL。
- **验证证书**—验证 SSL 证书。此设置仅适用于使用 https 的服务器。
- **验证模式**—用于验证 SSL 证书的方法。此设置仅适用于使用 https 的服务器。
  - **链式**—验证由证书颁发机构 (CA) 认证的证书。
  - **对等**—验证自签名证书。
- **SSL 证书**—OnBase 应用程序服务器的 SSL 证书。此设置仅适用于使用 https 的服务器。

   注意：

  - 应用程序只支持 .PEM 文件格式。
  - 服务器 SSL/TLS 版本必须支持打印机固件上可用的 SSL/TLS 版本。
  - 确认自签名证书配置了 SHA256 作为签名算法。
- **OnBase 验证方法**—用于对 OnBase 服务器进行身份验证的方法。
  - **内部**—使用存储在 OnBase 服务器中的帐户。
  - **Active Directory**—使用在 OnBase 服务器中配置的 Active Directory 帐户。
  - **LDAP**—使用在 OnBase 服务器中配置的 LDAP 帐户。
- **MFP 验证方法**—用于登录到打印机的方法。
  - **提示用户名和密码**—需要用户的凭证才能登录到 OnBase 服务器。
  - **使用 MFP 登录**—使用当前登录到打印机以访问 OnBase 服务器的用户凭证。

注意：

- 如果来宾帐户可用，则使用它来登录到 OnBase 服务器。
- 如果没有可用的来宾帐户，则使用当前登录到打印机的用户凭证。

- **显示扫描设置**—显示扫描设置。
- **来宾帐户**—用于登录到打印机的通用帐户。
  - **用户名**
  - **密码**

  要激活来宾帐户，请执行以下操作：
  - 将 OnBase 验证方法设置为**内部**。
  - 将 MFP 验证方法设置为**使用 MFP 登录**。
  - 确认没有用户登录到打印机。
- **主屏幕显示设置**
  - **图标文本**—自定义应用程序名称。
  - **图标**—自定义应用程序图标。

3 单击**应用**。

使用卡登录注册用户

要启用卡登录，请确认"卡验证"应用程序已经安装在打印机上。如需更多信息，请参阅*卡验证管理员指南*。

1 在读卡器上触碰您的卡。

2 在打印机控制面板上，输入您的凭证。

3 触摸**注册**。

注意：确认在"卡验证"设置中启用使用选定的领域。如需更多信息，请参阅*卡验证管理员指南*。

设置功能访问控制

1 打开 Web 浏览器，然后键入打印机 IP 地址。

2 根据您的 eSF 版本，执行下面的任一操作：

对于 **eSF 5.0** 或更高版本

a 单击**设置 > 安全**。

b 从公有部分，单击**管理权限**。

c 展开**功能访问**，然后清除您要禁用的功能旁边的复选框。

d 单击**保存**。

对于 **eSF 4.0** 或更早版本

a 单击**设置 > 安全 > 安全设置**。

b 从高级安全设置部分，配置组建模块。

c 使用之前配置的组建模块建立安全模板。

d 单击**访问控制**，然后单击**设备应用程序/**。

e 将应用程序设置为以前配置的安全模板。

f 单击**提交**。

导入或导出配置文件

导入配置文件会覆盖现有的应用程序配置。

1 从"嵌入式 Web 服务器",访问应用程序的配置页。

2 执行下面的任一操作:

对于 **eSF 5.0** 或更高版本

a 单击**导入/导出配置**。

b 执行下面的任一操作:
- 浏览配置文件,然后单击**导入**。
- 单击**导出**。

c 单击**保存**。

对于 **eSF 4.0** 或更早版本

a 执行下面的任一操作:
- 单击**导入**,浏览配置文件,然后单击**开始**。
- 单击**导出**。

b 单击**应用**。

注意:

- 当您导出配置文件时,不包括设置 **esf.onBaseConnector.guest.password** 及其值。
- 在导入配置文件之前,使用文本编辑器软件将 **esf.onBaseConnector.guest.password** 及其值添加到配置文件中。

使用应用程序

扫描文档

1 将原始文档放入 ADF 进纸匣中，或放在扫描仪玻璃上。

注意：如需更多信息，请参阅打印机*用户指南*。

2 从主屏幕，触摸应用程序图标。

3 如果出现提示，请输入您的凭证。

4 选择文档类型组、文档类型和扫描队列的选项。
　　文档类型组—每种文档类型的组。
　　文档类型—文档的类型。
　　扫描队列—将扫描文档发送到 OnBase 服务器的队列。

注意：

- 可以在 OnBase 服务器中配置文档类型组、文档类型、扫描队列和关键字的选项。
- 如果其中任何一个选项被修改，请重新启动服务器，然后重新启动应用程序。

5 键入有关文档的信息。

支持的关键字格式

- 字母数字：UTF-8 编码
- 日期：YYYY-MM-DD
- 日期/时间：YYYY-MM-DD HH:MM:SS（24 小时格式）
- 浮点数：1234.5678（十进制分隔符）
- 货币：12.34（十进制分隔符；没有货币符号）

6 如果需要，请调整扫描设置。

注意：如需支持的文件类型列表，请参阅*自述文件*。

7 触摸**扫描**。

8 发送文档或扫描下一页。

注意：如需有关查看扫描文档的更多信息，请参阅 OnBase 服务器的文档。

疑难解答

应用程序错误

请尝试下列办法中的一个或多个：

检查诊断日志

1 打开 Web 浏览器，然后键入 *IP/se*，其中 *IP* 是打印机 IP 地址。

2 单击**嵌入式解决方案**，然后执行以下操作：

    a 清除日志文件。

    b 将日志级别设置为**是**。

    c 生成日志文件。

3 分析日志，然后解决问题。

    注意：为了避免内存不足问题，在分析完日志之后，将日志级别设置为**否**。

调整扫描设置

联系利盟代表

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2020 年 3 月

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Version 1.0

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