

Education Station

User's Guide

May 2013

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Using the applications

LexmarkTM Education Station is a collection of applications used to customize your multifunction printer (MFP) for your work environment. Several applications have been installed on the MFP to help make frequently performed tasks faster and more efficient. This allows you to do the following directly from the printer:

- Scan documents at the printer, and then send the scanned documents to a network destination. From the network destination, the documents can be either stored or rerouted.
- Print test forms and then grade them automatically.

Using Print Test and Grade Test

Using Print Test

Use the Print Test solution to print a *grading packet*, a collection of forms for standardized tests that can be automatically graded using the Grade Test solution provided with the Education Station Software. Test formats available are 15 multiple-choice questions with two additional spaces for short essays, 30 multiple-choice questions with one additional space for a short essay, 60 multiple-choice questions, or 100 multiple-choice questions. To view the sample answer sheets, see "Education Station answer sheets" on page 5.

The last page of the grading packet is an answer key, identified by "Answer Key" at the top of the page and a bar code at the bottom of the page. If you use the Grade Test solution to automatically grade the tests after completion, then each test will be compared with the answer key. Items left blank on the answer key will not be graded.

- **1** From the home screen, touch **Print Test**.
- **2** From the list, select the test format.
- **3** Enter the number of copies, using either the Copies section of the display or the numeric keypad on the printer.

Note: The number of copies does not include the answer key.

4 Touch Print.

The number of test forms you requested will print, followed by the answer key.

Using Grade Test

Use the Grade Test solution to automatically grade a completed grading packet printed using the Print Test solution on the Education Station. Each test form will be graded according to the scanned answer key, which must be the first page scanned.

- 1 From the home screen, touch **Grade Test**.
- **2** From the list, select the reports to compile from the scanned tests.

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Use	То
Student Grade Reports	Print a page that contains the scanned test form, a report of the overall score, and a list of responses to each question.
Class Statistics	Show the class statistics reports.
Reports	Class Frequency Distribution Report—This shows the distribution of grades numerically and graphically for all tests graded.
	Test Statistics Report—This shows detailed statistics for all tests graded.
Test Statistics	Show the test statistics reports.
Reports	Item Analysis Graph Report—This shows a distribution of all responses for each test question.
	Test Item Statistics Report—This shows correct and incorrect response totals and reliability information for each test question.

3 Touch Next.

4 Load the paper stack into the automatic document feeder with the completed answer key as the first page of the stack.

Note: You may also load the test form facedown on the scanner glass with the completed answer key as the first page to be scanned. For more information on the paper orientation, see the *User's Guide*.

Touch Next to begin scanning and grading the tests.After the tests are graded, the requested reports will print.

Using Background and Idle Screen

Changing the background image using the printer control panel

- 1 From the home screen, touch Change Background.
- 2 Select the background you want to use, and then touch **Apply**, , or **OK**.

Appendix 5

Appendix

Education Station answer sheets

Test Standard	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	ANSWER REY Date	O O O O O O O O O O
15-item answer Student	dent D	*Hard written area not processed by grading system 30-item ansv Name ANSWER KEY Date Test Standard Course Period Grade Grade	
Course	41. Q 0 0 0 0 0 0 42. Q 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	1. 0 0 0 0 0 28. 0 0 0 0 0 51. 2. 0 0 0 0 0 28. 0 0 0 0 0 52. 3. 0 0 0 0 0 28. 0 0 0 0 0 53. 4. 0 0 0 0 0 29. 0 0 0 0 0 54. 5. 0 0 0 0 0 30. 0 0 0 0 0 55. 6. 0 0 0 0 0 31. 0 0 0 0 0 56. 7, 0 0 0 0 0 32. 0 0 0 0 0 57. 8. 0 0 0 0 0 33. 0 0 0 0 0 55. 9. 0 0 0 0 0 34. 0 0 0 0 0 55.	0 0 0 0 0 76 0 0 0 0 0 0 0 0 0 0 0 0 0 0
10. 0 0 0 0 0 0 30. 0 0 0 0 0 11. 0 0 0 0 0 0 12. 0 0 0 0 0 31. 0 0 0 0 0	51.	13. 0 0 0 0 0 38. 0 0 0 0 0 63 14. 0 0 0 0 0 39. 0 0 0 0 0 64 15. 0 0 0 0 0 40. 0 0 0 0 0 65	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
13 0 0 0 0 0 33 0 0 0 0 0 14 0 0 0 0 0 0 0 0 15 0 0 0 0 0 0 14 0 0 0 0 0 0 0 0 0 0 0 0	56.	17. 0 0 0 0 0 42. 0 0 0 0 0 67. 18. 0 0 0 0 0 43. 0 0 0 0 0 68. 19. 0 0 0 0 0 44. 0 0 0 0 0 69. 20. 0 0 0 0 0 45. 0 0 0 0 0 70. 21. 0 0 0 0 0 45. 0 0 0 0 0 71. 22. 0 0 0 0 0 47. 0 0 0 0 0 71. 23. 0 0 0 0 0 47. 0 0 0 0 72. 24. 0 0 0 0 0 48. 0 0 0 0 0 73. 24. 0 0 0 0 0 48. 0 0 0 0 0 73. 24. 0 0 0 0 0 48. 0 0 0 0 75.	0 0 0 0 0 0 93 0 0 0 0 0 0 0 0 0 0 0 0 0

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