# Quick Reference
## Lexmark T Family Laser Printer

## Operator panel



Ready

1 Menu 2   Select 3   Return 4

Go 5   Stop 6
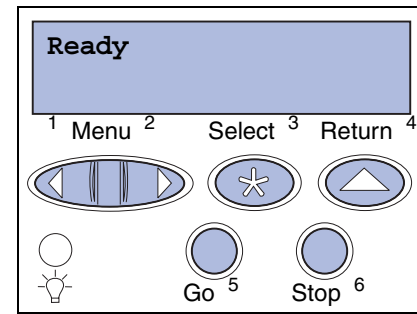
**Press Menu to:**

- Enter the menus from the ready state
- Scroll through menus or values
- Increase or decrease a numerical value
- Display the Job Menu or the Supplies Menu while the printer is busy

**Press Select to:**

- Select the item on the second line of the display
- Save the selection as a new default setting
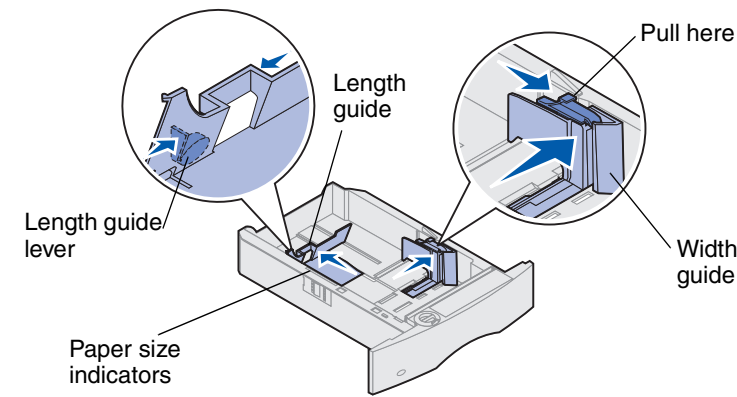
**Press Return to:**

- Return to the previous menu level

**Press Go to:**

- Exit printer menus and return to the Ready state
- Clear messages

**Press Stop to:**

- Temporarily stop all print activity without losing data

## Loading a paper tray



Length guide

Length guide lever

Paper size indicators

Pull here

Width guide

Complete these instructions to load print materials into any of the standard or optional trays. All paper trays are loaded the same way.
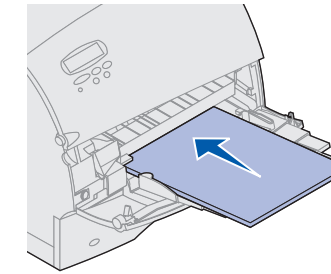
1  Remove the paper tray.

2  Pull the width guide tab and slide the width guide to the far right side of the tray.

3  Squeeze the length guide lever and slide the length guide to the correct position for the size paper you are loading.

4  Place the paper into the paper tray with the recommended print side face down for single-sided printing and face up for double-sided printing. Do not fill paper above the paper capacity mark (fill line).

Pull the width guide tab and slide the width guide to the left until it lightly rests against the edge of the paper stack.
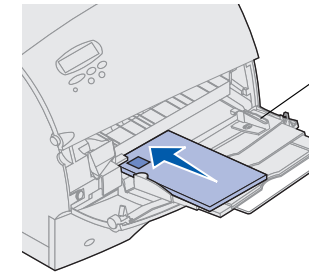
## Loading the multipurpose feeder

1  Push the lower release latch.

2  Pull the metal bar out far enough to support your paper size.

3  Slide the paper width guide to the far right.



Paper and transparencies          Envelopes

## Supported print material sizes and types

Types

| | | | |
|---|---|---|---|
| Plain Paper | Labels | Preprinted | Envelope |
| Card Stock | Bond | Colored Paper | |
| Transparency | Letterhead | Custom Type <x> | |

Sizes:

| | | | | |
|---|---|---|---|---|
| Letter | A4 | B4 | Folio* | 9 Envelope |
| Legal | A5 | JIS-B5 | Statement* | DL Envelope |
| Executive | | | | B5 Envelope |
| | | | | C5 Envelope |
| | | | | 7 3/4 Envelope |
| | | | | 10 Envelope |
| | | | | Other Envelope |

*This size is not available until Size Sensing is turned off. For more information, refer to the online information.

## Loading letterhead

Letterhead must be loaded differently depending on what options you have installed on your printer.

| | In a paper tray | In the multipurpose feeder |
|---|---|---|
| Without finisher, single-sided printing |  |  |
| Without finisher, double-sided printing |  |  |
| With finisher, single-sided printing |  |  |
| With finisher, double-sided printing |  |  |

## Operator panel menus

**Paper Menu**
Paper Source
Paper Size
Paper Type
Custom Types
Universal Setup
Output Bin
Configure Bins
Overflow Bin
Assign Type/Bin
Substitute Size
Configure MP
Envelope Enhance
Paper Texture
Paper Weight
Paper Loading

**Finishing Menu**
Duplex
Duplex Bind
Copies
Blank Pages
Collation
Separator Sheets
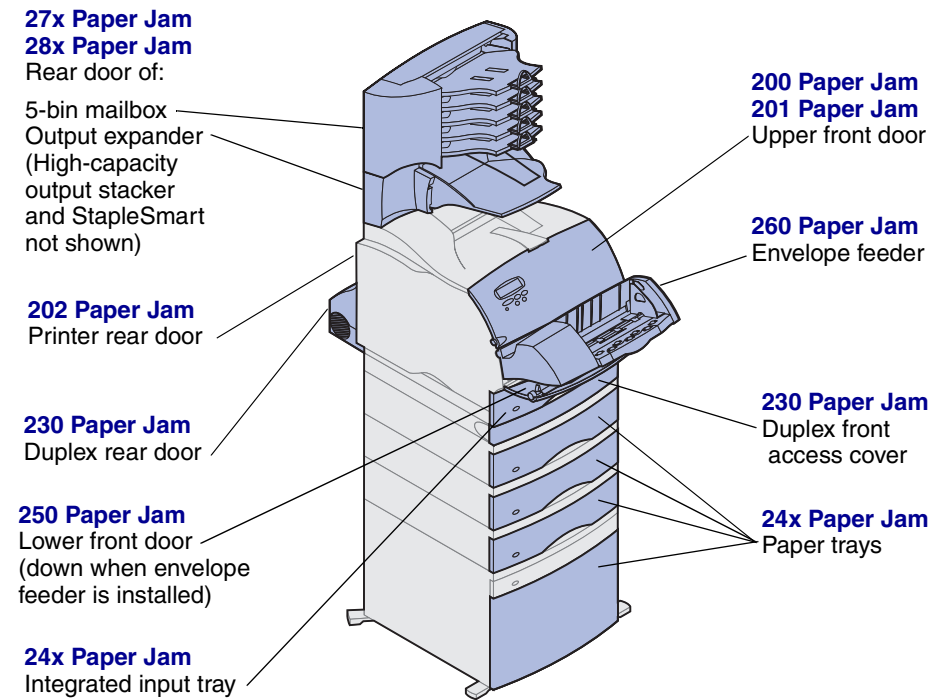Separator Source
Multipage Print
Multipage Order
Multipage View
Multipage Border
Staple Job
Staple Prime Src
Offset Pages

**Utilities Menu**
Print Menus
Print Net <x> Setup
Print Fonts
Print Directory
Factory Defaults
Format Flash
Defragment Flash
Format Disk
Job Acct Stat
Hex Trace

**Job Menu**
Confidential Job
Held Jobs
Cancel Job
Reset Printer
Print Buffer
Prime Stapler
Reset Active Bin

**Quality Menu**
Print Resolution
Toner Darkness
PQET
PictureGrade

**Serial Menu**
PCL SmartSwitch
PS SmartSwitch
NPA Mode
Serial Buffer
Job Buffering
RS-232/RS-422
RS-422 Polarity
Serial Protocol
Robust XON
Baud
Data Bits
Parity
Honor DSR

**Parallel Menu**
PCL SmartSwitch
PS SmartSwitch
NPA Mode
Parallel Buffer
Job Buffering
Advanced Status
Protocol
Honor Init
Parallel Mode 1
Parallel Mode 2

**PostScript Menu**
Print PS Error
Font Priority

**PCL Emul Menu**
Font Source
Font Name
Point Size
Pitch
Symbol Set
Orientation
Lines per Page
A4 Width
Tray Renumber
Auto CR after LF
Auto LF after CR

**Setup Menu**
Printer Language
Power Saver
Resource Save
Download Target
Print Timeout
Wait Timeout
Auto Continue
Jam Recovery
Page Protect
Display Language
Alarm Control
Toner Alarm
Staple Alarm
Job Accounting

**Network Menu**
PCL SmartSwitch
PS SmartSwitch
NPA Mode
Network Buffer
Job Buffering
Network <x> Setup
Mac Binary PS

**Infrared Menu**
Infrared Port
PCL SmartSwitch
PS SmartSwitch
NPA Mode
Infrared Buffer
Job Buffering
Window Size
Transmit Delay
Max Baud Rate

**USB Menu**
PCL SmartSwitch
PS SmartSwitch
NPA Mode
USB Buffer
Job Buffering
Mac Binary PS

**LocalTalk Menu**
LocalTalk Port
PCL SmartSwitch
PS SmartSwitch
NPA Mode
LocalTalk Buffer
Job Buffering
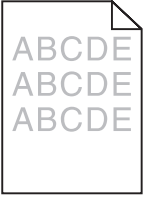NPA Hosts
LocalTalk Name
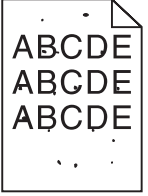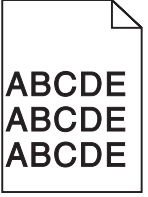LocalTalk Addr
LocalTalk Zone

## Accessing paper jam areas

You open doors and covers, remove paper trays, and remove options to access paper jam areas. If your printer has a multipurpose feeder, it is visible when the lower front door is opened. The illustration shows the location of paper sources and possible paper jam areas.



**27x Paper Jam**
**28x Paper Jam**
Rear door of:

5-bin mailbox
Output expander
(High-capacity
output stacker
and StapleSmart
not shown)

**202 Paper Jam**
Printer rear door

**230 Paper Jam**
Duplex rear door

**250 Paper Jam**
Lower front door
(down when envelope
feeder is installed)

**24x Paper Jam**
Integrated input tray

**200 Paper Jam**
**201 Paper Jam**
Upper front door

**260 Paper Jam**
Envelope feeder

**230 Paper Jam**
Duplex front
access cover

**24x Paper Jam**
Paper trays

**Warning:** Do not attempt to clear any paper jam using tools or instruments. This may permanently damage the printer.

## Print quality problems

| Problem | Action |
|---|---|
| Print is too light.<br><br>ABCDE<br>ABCDE<br>ABCDE | • The toner may be low. To utilize the remaining toner, remove the cartridge by gripping the handles with both hands. With the cartridge arrows pointing downward, shake the print cartridge back and forth. Reinstall the cartridge and then press **Go**.<br>• Change the Toner Darkness setting in the Quality Menu.<br>• If you are printing on an uneven print surface, change the Paper Weight and Paper Texture settings in the Paper Menu.<br>Verify that the correct print material is being used. |
| Toner fog or background shading appears on the page.<br><br>ABCDE<br>ABCDE<br>ABCDE | • Check the print cartridge to make sure it is installed correctly.<br>• Change the print cartridge.<br>• If the problem continues, change the charge roll. |
| Streaks appear on the page.<br><br>ABCDE<br>ABCDE<br>ABCDE | • The toner may be low. To utilize the remaining toner, remove the cartridge by gripping the handles with both hands, and then shake the print cartridge vigorously. Reinstall the same print cartridge.<br>• If you are using preprinted forms, make sure the ink can withstand temperatures of 212°C (414°F). |
| The job prints, but the top and side margins are incorrect.<br><br>ABCDE<br>ABCDE<br>ABCDE | • Make sure the Paper Size setting in the Paper Menu is correct.<br>• Make sure the margins are set correctly in your software application. |